

BSW Funding Request Process

Funding Requests submitted to BSW Board:

- Completion of attached form.

BSW Board Funding Requests Review Procedure:

- Request is submitted to and initially reviewed by the Treasurer--which includes researching any missing information. All applicants are informed that all decisions (considering the Board meets only monthly) may have a 15 to 30-day decision period.
- The reviewed request is then presented to the Board--this can be done by email or meeting. Discussions can also be done in person or by email.
 - Board members with any passive or active connection to any submitted request must declare the conflict of interest* within a week of request presentation.
 - Board members with conflicts of interest* connected to a given request can only provide supporting information to the discussions if directly requested by other board members, no other influencing activity is permitted.
- The Board decides* about the request, inclusive of any possible recommendations from the Treasurer, i.e. funding amount matching request or different from request based on available funds. Board member with conflicts of interest* must abstain from the vote.
- The applicant is informed of the decision by the Treasurer (which includes check distribution expectations if the request is funded).
- Funding is only to active American Baptist churches, Clergy and activities (scholarships to camps, missions etc) within the Boston Southwest Association.

* Declaration of conflicts of interest, and subsequent abstinence from the discussions and voting is designed to remove potential for accusation of undue influence in the decision-making process.